



## Job Description

|                       |  |
|-----------------------|--|
| <b>Country</b>        | Somaliland   |
| <b>Project Holder</b> | Ministry of Agriculture Development (MoAD)                 |
| <b>Project</b>        | Sustainable Land Management Project                        |
| <b>Fund</b>           | Somaliland Development Fund Phase 2                        |
| <b>IFA Title</b>      | Site Supervisor – Dilla and Hego Office Block Construction |
| <b>Location</b>       | Borama   |
| <b>Period</b>         | 6 months renewable   |
| <b>IFA No.</b>        | P101-091   |

### 1. Background

The Somaliland Development Fund (SDF) was established in 2012 to provide a single vehicle through which development partners could support Somaliland's development goals. The first phase of the SDF was implemented in 2013-2018 and supported the Government of Somaliland (GoSL) filling a critical gap through funding projects that are fully aligned to the National Development Plan (NDP) while at the same time recognizing the role of GoSL in the delivery of basic services.

The Somaliland Development Fund – Phase 2 (SDF2) covers the period 2018-2024. SDF2 is conceived as an inclusive economic development program. It supports the GoSL in delivering infrastructure that is relevant for inclusive economic development. It focuses on sustainable investments that spur job creation and fast growth, while at the same time laying the foundation for long-term resilience and development, leading to a more stable and peaceful Somaliland. SDF2's support is fully aligned with government priorities as defined in the National Development Plan 2 (NDP2) 2017-2021 and reflect the priorities set out in Somaliland Vision 2030.

The objectives of the SDF2 are threefold:

- Support increased inclusive economic growth through investment in productive, strategic infrastructure to enhance economic growth and revenue generation.
- Strengthen and maintain the capabilities of the government of Somaliland to prioritise and manage the sustainable and equitable development of Somaliland's infrastructure.
- Support strong government ownership of development priorities aligned with the National Development Plan.

### 2. Ministry of Agriculture Development proposed project

The SDF has allocated funds to the Ministry of Agriculture Development for the implementation of the Sustainable Land Management Project. The proposed project is a scaling up of SDF1 soil and water conservation project at Maroodijeh Upper Catchment and will be implemented in the Durdur Ad Catchment, in Awdal region.

The project contains five major outputs:

#### Output 1: Capacity building

Capacity development component for MoAD to enhance its ability to initiate, deliver, and support the management of investments/projects – Crucial for economic development and value for money being realized as a result of the projects, will be the ability to select investments with comparative strategic economic and social advantage for diverse members of the population and which are resilient to current and future shocks (climate and otherwise). In summary, the project will provide capacity development to MoAD to improve institutional performance and effectiveness of service delivery.

#### **Output 2: Improved community level governance**

Community engagement through creation/enhancing or formation of village development committees (VDC), water management committee, women committee and watershed management committee in the catchments – Under this component the VDCs established under SDF1 in MUC will be maintained and strengthened, and in DAC VDCs will be established (where they do not exist) and strengthened.

#### **Output 03: Improved soil and water conservation**

Construction of soil and water conservation (SWC) structures – This component is divided into two sub-components, namely soil conservation, which is mainly the construction of soil bunds, construction of eyebrows, plugging of gullies on did slopes and the construction of sand dams, and water conservation structures like the construction of communal berkads and earth dams.

#### **Output 04: Improved farming practices introduced**

Promotion of improved agricultural practices and crop husbandry and farmer trainings. Under this component the project will: 1) conduct a yield assessment baseline survey; 2) introduce and promote legumes in the cropping system; 3) introduce improved crop varieties; 4) provide farmer field school trainings; and 5) construct a feeder road that will enable marketing of farm produce from project locations to Borama and elsewhere.

#### **Output 05: Dryland agriculture research and extension**

Completion and operationalization of Aburin Dryland Agriculture Research Centre which was started under SDF1. Under this component the project will purchase the laboratory equipment for the Research Centre.

### **3. General Description of the role**

The Site Supervisor will work under the MoAD Project Manager and Technical Advisor on a day to day basis and indirectly in consultation with the SDF Secretariat Civil Engineer. The Site Supervisor will be responsible for technical supervision of all the Civil, Water and Electrical Works related to construction of Dilla and Hego office blocks.

### **4. Key Tasks**

Under the supervision of the PMT/MoAD and SDF Secretariat the Site Supervisor will be responsible for the following:

- In charge of supporting the SDF Secretariat Civil Engineer, PM and TA in the contract administration and management of all civil, water, sanitary, and electric works in the Dilla and Hego office blocks.
- Assist the contractor in setting out of the building as per drawings and in consultation with MoAD team (PM and TA) and SDF Civil Engineer.
- Supervise contractor's construction activities on site as stated in the technical specifications, drawings, and bill of quantities.

- Perform field quality control observations and assessments.
- Review, assess, inspect, supervise, and certify quality of materials, relevant with performance characteristics, are procured and being used for the construction, by the contractor, in compliance with the technical specification and BoQ and in case of deviations refer to PMT for guidance and approval.
- Provide technical advice to field staff to ensure that construction procedures are being carried out correctly.
- Carry out day to day site supervision, prepare record of progress, monitor and assess contractors work plan, measure completed works against planned versus constructed works and make recommendations and remedial corrections to be taken if any.
- Ensure that approvals are obtained for all major stages of works progress like foundation, fixing of reinforcement for slabs and placing and casting of concrete works, super structure, roof works, rendering, door window fittings, water supply and sanitation services, and electrical fittings.
- Prepare measurement sheets using approved formats and check and review work quantity reported by contractor for interim payment certification (IPC).
- Apply the developed plan of social and environment recommendations to address the identified social and environmental issues in implementation of the planned infrastructure.
- Hold site meetings, preparing minutes and submitting minutes agreed actions.
- Oversee quality assurance and successful completion of projects, by following set timelines.
- Prepare and submit monthly progress reports and assessments in agreed formats.
- Recommend appropriate operation and maintenance strategy.
- Detail out a tentative workplan for the project.
- Other duties as might be requested.

## **5. Deliverables**

- Interim Payment Certificates
- Progress reports
- Final reports

## **6. Performance evaluation and contract extensions**

- First one month of the assignment will be a probation period.
- Key performance targets will be agreed for the probation period and every 2 months after the probation period before the contract is signed off.
- Performance appraisal will be conducted every 2 months and will be based on agreed performance objectives and individual deliverables. This will be signed off by both the PM and the Civil Engineer on behalf of the SDF Secretariat.

## **7. Timing and duration**

The Site Engineer will be issued with a 6 months contract which will be renewed based on satisfactory performance and depending on the duration of the respective projects.

## **8. Required qualifications, skills and experience**

- At least a Higher National Diploma in Civil Engineering; Construction Management or any other equivalent qualification.
- Minimum of 5 years' experience in construction of management/supervision work and in coordinating all technical aspects of contracts supervision and management.
- Minimum of three years demonstrated ability to interpret technical specifications, drawings, bills of quantities and setting out the buildings as per drawings.

- Minimum of three years' experience in measurement and certification of civil works for new works and/or rehabilitation works and checking work quantity reported by contractor for Interim Payment Certificates (IPC).
- Evidence of 2 years' experience in review and certification of quality of construction materials procured by contractor for compliance with the BOQ and specifications.
- Proficiency in use basic computer software such as MS Access, MS project Excel, Word, Power point, AutoCAD.
- Demonstrated excellent command of spoken and written English.
- Fluency in Somali language is mandatory.

## **9. Payment**

- A monthly salary will be paid to the Site Engineer as part of the PMT payroll issued by the PMT and approved by the SDF Secretariat.
- Any other allowance will be in line with the Project Management Teams terms and conditions of service.