



Terms of Reference for National Development Planning Expert for Developing National Development Plan III, Ministry of Planning and National Development, Somaliland

1. Background to SDF

The Somaliland Development Fund (SDF) was established in 2012 to provide a single vehicle through which development partners could support Somaliland's development goals. The first phase of the SDF was implemented in 2013-2017 and supported the Government of Somaliland (GoSL) filling a critical gap through funding projects that are fully aligned to the National Development Plan (NDP) while at the same time recognizing the role of GoSL in the delivery of basic services.

The Somaliland Development Fund – Phase 2 (SDF2) covers the period 2018-2024. SDF2 is conceived as an inclusive economic development program. It supports the GoSL in delivering infrastructure that is relevant for inclusive economic development. It focuses on sustainable investments that spur job creation and fast growth, while at the same time laying the foundation for long-term resilience and development, leading to a more stable and peaceful Somaliland. SDF2's support is fully aligned with government priorities as defined in the National Development Plan 2 (NDP2) 2017-2021 and reflects the priorities set out in Somaliland Vision 2030.

The objectives of the SDF2 are threefold:

1. Support increased inclusive economic growth through investment in productive, strategic infrastructure to enhance economic growth and revenue generation.
2. Strengthen and maintain the capabilities of the government of Somaliland to prioritise and manage the sustainable and equitable development of Somaliland's infrastructure.
3. Support strong government ownership of development priorities aligned with the National Development Plan.

2. Ministry of Planning and National Development

The SDF has allocated funds to the Ministry of Planning and National Development for the development of the National Development Plan III. The second 2017-2021 National Development Plan (NDP2) will expire in December 2021. By that time, the new National Development Plan for 2022-2026, prepared with subnational stakeholder adequate participation and government ownership, will need to be finalized and ready for roll-out in January 2022. Somaliland has now established a tradition of medium-term development plans linked to the Vision 2030 and this will be the third National Development Plan progressing towards the national vision.

Underlying its preparation and implementation will be the need to ensure that the NDP 2022-2026 is aligned with and progressing towards the Somaliland Vision 2030 and the SDGs. It is critical that the national development planning must be country owned and based on a process of broad-based participation and consensus-building that delivers a comprehensive context analysis sufficient to inform desired development results and outcomes. The national development planning process should link policy, planning, and budgeting; identify national development objectives and priorities; improve the quality of expenditures leading to efficiency gains; harmonize development financing; and promote accountability and transparency through strong monitoring and evaluation. Therefore,

the NDP 2022-2026 process will be designed to open up space for participation by all major stakeholders, including civil society organizations, private sector representatives, women's groups, youth organizations and marginalized groups.

To ensure that the new NDP is evidence based and results driven there is a need to gain a baseline understanding of what is happening within the nine key sectors that will be the strategic core of the NDP. For each sector an analysis will be conducted that will provide key sector policy decision makers and stakeholders with the foundational information required to make forward looking planning decisions regarding their sector and how it will progress over the next five years. Based on the baseline data drawn from the sector analysis, prioritization process which will set out the outcomes, targets, indicators, and the priorities of the next five years for each sector will be proceeded to. Consequently, when sector analysis and the prioritization process come to a close, amalgamating the sector based work and drafting NDP III will immediately follow.

The MoPND is therefore seeking to engage the services of a National Development Planning Expert to work in the National Technical Team for the development and writing of the National Development Plan III (2022-2026).

3. Scope of the assignment

The main objective of this assignment is to support the GoSL through the Ministry of Planning and National Development to write its National Development III Plan for 2022-2026. The Expert is expected to produce a draft and final NDP document which is operational, action and budget oriented for discussion and validation by the Inter-ministerial and Technical Steering Committee, and eventual endorsement by Cabinet. The Expert will review, consolidate, and incorporate inputs from all stakeholders, and write the National Development Plan III in coordination with technical team within the MoPND. The Expert will:

- a) Assist NDP III Technical Team as directed in the facilitation of workshops for the setting out of sector goals, objectives, outcomes, targets, and priorities.
- b) Assist the Technical Team to deliver an effective regional consultation process.
- c) Assist the NDP III Technical Team as required in the drafting of NDP III chapters.
- d) Work closely with Sector Technical Teams to assist them in completing the sector situation analysis.
- e) Work closely with the M&E Expert tasked with writing the M&E framework for the NDP and coordinate his/her activities as the lead consultant writing the NDP III to ensure synergy of each section.
- f) Work closely with the Development Economics Expert tasked with writing the microeconomics analysis and NDP III budgeting and coordinate his/her activities as the lead consultant writing the NDP III to ensure synergy of each section.

4. Key Tasks

- Prepare an inception report within a week after commencement; the report shall present a summary of the initial assessment of work to be carried out including a detailed activity schedule for the duration of the assignment.
- Review previous and existing development plans and propose most optimal structure for the new NDP.
- Review outputs of thematic and regional/district dialogue outcomes for integration into a new NDP.
- Review and incorporate the Sustainable Local Development Action Plan.
- Review and incorporate outcomes from stakeholder consultations.

- Review and incorporate outcome from SWOT analysis.
- Align with GoSL's Vision 2030.
- Align with SDGs framework.
- Through consultation with Ministers and key staff from all the ministries and development partners, and referring to programme documents from development partners, prepare a draft Development Plan.
- Present the 1st drafts and final National Development Plan document to National Technical committee and the top government officials as and when needed.
- Present the 2nd draft National Development Plan to all stakeholders and incorporate their comments to the final report to be presented.
- Present the final National Development Plan document to Ministry of Planning and National Development.
- Develop implementation modalities for NDP III and its sectoral plans.
- Perform other functions as may be requested by the Ministry of Planning and National Development.

5 Duration

The duration of the assignment will be six working months (approximately 144 working days). The assignment is expected to start in the 2nd week of October.

6 Reporting Arrangements

The National Development Planning Expert will deliver the assignment guided by the National Technical Team. They will report their progress directly to the Director General for the Ministry of Planning and National Development. The Expert will also work with other experts – Development Economics Expert and Monitoring and Evaluation Expert who will report to her/him.

7 Expected deliverables

Upon completion of the assignment the Expert will prepare and submit three hard copies and editable electronic copies (in Word, Excel, etc.) to the Director General, Ministry of Planning and National Development with a copy to the SDF Secretariat. PDF alone is not allowed.

Deliverable	Deadline/Day
An inception report, with clear time plan, delivered one week after signing of contract. The report should contain relevant information from existing documents related to the subject and how and when they can tie into the visionary strategy, should be referred to while undertaking the assignment.	15-10-2021
Draft goals and vision statement aligned with vision 2030.	05-11-2021
Draft consultation tools and templates for the workshops.	07-11-2021
Draft National Development Plan for consultation with sectors at national level and regions at local level.	12-12-2021
Detailed proceedings of the validation workshop with stakeholders.	05-01-2021

1 st draft of the NDP document.	31-01-2022
2 nd draft of the NDP document.	15-02-2022
Detailed proceedings of the validation workshop of NDP III document.	01-03-2022
Final NDP III document.	10-03-2022
Sectoral plans for each sector.	28-03-2022

8 Required Qualifications, Skills and Experience

Qualifications and skills

- Master's degree or higher in Development Studies, Public Administration, or Economics.
- Demonstrated excellent command of spoken and written English.
- Demonstrated analytical and report writing skills.
- Ability to work well in multi-disciplinary and multi-cultural teams.

General professional experience

- Minimum 15 years of experience in the field of international development, with a focus on social policy and development.
- Minimum 12 years of experience in coordinating development projects of a similar nature, such as policy research studies or consultancy reports.
- Evidence of understanding Aid Effectiveness Principles.
- Evidence of experience with mainstreaming SDGs into National Development Plans.

Specific professional experience

- Minimum 10 years of experience developing leading evidence based national planning, strategic planning, or sector wide planning processes in developing countries.
- Extensive experience working in institutional capacity assessments and organizational frameworks.
- Evidence of leading at least two national planning, sector wide planning or strategic planning assignments in the last 6 years in a similar context to Somaliland.
- Proven experience in facilitating at least 3 national level policy/ strategic workshops in the last 5 years.

NB. Experience of supporting previous NDP development or working in Somaliland is desirable

9. Equipment

No equipment is to be purchased on behalf of the Client/Contracting Authority as part of this service contract or transferred to the Contracting Authority or local counterparts at the end of this contract. The Expert should bring his/her equipment to complete the consultancy assignment with all the necessary software installed.

10. Fees and Allowances

- The successful candidate will be offered competitive daily fees.
- Fees will be paid on monthly basis based on agreed milestones and submission and approval of milestone report, timesheet, and an invoice.

- Final payment will be made after the completion and approval of the final report.
- The SDF Secretariat shall organise and pay for the Expert's accommodation, travel within Somaliland, and DSA as per SDF guidelines.

9 Duty of care

- The Expert will work under the overall SDF Secretariat Health, Safety and Security protocols.
- The Expert will be expected to provide own insurance for health care (which must include Medevac provision which caters for COVID-19 related evacuation), accidents, and other risks associated to the assignment. The SDF Secretariat shall be free from any liabilities arising from the same.

10 Other provisions

- Duty post: The work is to be performed in Hargeisa.
- Relevant documents: The Ministry of Planning and National Development will provide the Expert with all available data and information relevant to this assignment.
- Office Space: MoPND will provide office space to the Expert.
- The SDF Secretariat will arrange all transport by road or air as needed.
- The SDF Secretariat will arrange accommodation.